



**United States Department of the Interior**  
**National Business Center**  
**Aviation Management**  
4405 Lear Court  
Anchorage, AK 99502



**Greetings Prospective Offerors**

**Solicitation No. D12PS00130: Exclusive Use –Helicopter Flight Services to Support the Department of Interior Bureau of Land Management in Alaska.**

The attached Request for Proposals (RFP) is to acquire fully Contractor operated and maintained flight services consisting of turbine engine helicopter and associated equipment that will be used as directed by various bureaus of the Department of the Interior for their use in support as specified in the solicitation. The services of the RFP are being acquired under the authority of Federal Acquisition Regulations (FAR), Part 12, Acquisition of Commercial Items and FAR Subpart 15 Negotiated Acquisitions. The contents of the solicitation are as described in the Table of Contents.

**☺☺☺ SPECIAL NOTICE**

I would like to direct your attention to the information included in this letter. It is intended to assist you in preparing your offer and to identify items that may affect the offer you submit in response to this requirement.

**BACKGROUND –**

The intent of this solicitation is to obtain fully Contractor operated and maintained exclusive use helicopter flight services to support Government natural resource missions. Contractor services include provision of a helicopter, personnel, and all other associated equipment as prescribed in this solicitation. Missions will include, but are not limited to, transport of personnel and cargo for remote radio site maintenance and for support of geological, archaeological, paleontological, hydrological, fisheries, wildlife, recreation, realty compliance, and other administrative and related resource activities. This work will include high and low level aerial reconnaissance. If your offer is selected for award, your prices will remain in effect for the first year of the contract as well as subsequent option years if option years are included and exercised. No adjustments to prices will be made except as otherwise permitted in the solicitation specifications. Renewal of the contract(s) is at the option of the Government and this should be given careful consideration when considering costs that may impact operation of your aircraft over the contract period.

Section D, 52.212-1, Instructions to Offerors and Evaluation, discusses what you should do to submit a proposal and how we will evaluate the proposals received. Prior to submission of your proposal, please check to see that you have included all the information requested. Failure to include the information identified may adversely effect the evaluation of your proposal.

**Proposals are due by 10:00 AM, May 10, 2012.** Proposals received after this time and date would be subject to the conditions of D5.A, Late Submissions, Modifications, Revisions, and Withdrawals of Offers. **In addition to your company name mark your proposal outer envelope with the solicitation number and closing date. Offer is required to provide 3 copies of proposal in 3-ring binder, or with a paper clamp. Please no staples, or binding.**

You are urged to carefully read the solicitation in its entirety, as the solicitation does include new and/or updated provisions and clauses. Some items worthy of your attention and that could affect the proposal you submit, are:

- No Government fixed flight rates are used –offeror will submit pricing for both the availability and flight rates
- One VHF-AM panel mounted radios (B7.3.2)
- One Automated Flight Following (AFF) system (B7.3.6)
- GPS requirements (B7.4.1)
- Offer contents to be submitted (D4)
- Successful offeror must be registered in the Central Contract Registration (CCR) in order for an award to be made (D7)
- Section E – Offeror may complete representations and certifications by an annual electronic submission.

**If after reading the solicitation, you find you have questions, please submit your questions in writing they will be researched and answered via an amendment to the solicitation. Questions will be accepted until 9:00 am AST; May 4, 2012, and answers will be posted by close of business May 4, 2012.**

Thank you

***V. Michele Waters***

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